



NEWSLETTER

VIRGINIA IMMUNIZATION INFORMATION SYSTEM
VIRGINIA DEPARTMENT OF HEALTH

APRIL—JUNE 2021

What's New...

VIIS Upgrade

The Virginia Immunization Information System (VIIS) has undergone an upgrade over the winter, and has introduced the following features:

- * New VIIS website URL: <https://viis.vdh.virginia.gov/VIIS/portalInfoManager.do>. Bookmark the new URL in your browser.
- * Ensure your data is uploading into VIIS. If you have changed EMR vendors, contact the VIIS Help Desk at VIIS_HelpDesk@vdh.virginia.gov.
- * Keep your VIIS account active by logging into VIIS at least every 60 days.
- * Review the Naming Convention on Page 2 for entering patient names into VIIS.

COVID-19 Vaccines for Children

All Virginia Pediatric Providers interested in administering the COVID-19 vaccine are encouraged to enroll! The Pfizer-BioNTech vaccine has received emergency use authorization (EUA) from the FDA for children ages 12-15. Trials are currently underway for children ages 6 months to 11 years old. An Expert Panel regarding Pediatric COVID-19 Vaccination will take place **May 18th**, and can be accessed [here](#).

COVID-19 Call Center

All questions or concerns about COVID-19 are handled by the Call Center: **877-VAX-IN-VA**

VIIS Registration & Training

Are you in need of VIIS registration and/or training?
Contact your Regional Trainer or the VIIS Help Desk:

Casey Barham, South East Region

Casey.Barham@vdh.virginia.gov

Rochelle Green (Interim), South Central Region

Rochelle.Green@vdh.virginia.gov

Kimberly Jones, South West Region

Kimberly.Jones@vdh.virginia.gov

Reena Patel, West Central Region

Reena.Patel@vdh.virginia.gov

Theresa Woodyard, Northern Region

Theresa.Woodyard@vdh.virginia.gov

VIIS_HelpDesk@vdh.virginia.gov

1-866-375-9795

COVID-19 Vaccine

COVID-19 Provider Enrollment Process

For providers interested in administering the COVID-19 Vaccine at their facility:

1. Submit a COVID-19 Vaccine Provider Intent Form for each location [here](#)
2. Create a VERIP Registration for each location [here](#)
3. Complete VIIS Training
4. Sign the CDC COVID Provider Agreement

An overview of the Provider Enrollment process can be accessed [here](#). Please note that the Provider Enrollment Team will process your Intent Form in order of prioritization established by VDH. The last step of the enrollment process will be completing the CDC Agreement. Providers will receive two separate emails regarding the CDC Agreement. Please read & complete instructions listed in each email.

Utilize VaxMaX and VaccineFinder

Virginia COVID-19 vaccine providers are required to report all doses administered into VIIS or their EMR (in which case, a connection must be established between the EMR and VIIS). This automatically uploads to the [VaxMaX](#) dashboard, the single source for all Virginia COVID-19 dosage distribution and administration data. In VaxMaX, providers can complete the **COVID-19 Redistribution Survey** for any doses distributed from the vaccine allocation originally designated for their site. Additionally, the CDC requests that all COVID-19 vaccine providers also update their inventory **daily** into Vaccine Finder. VaccineFinder creates a centralized, searchable database of all available COVID-19 vaccine providers in the U.S. Providers can update inventory by accessing the COVID Locating Health login for VaccineFinder [here](#).

Schedule a COVID-19 Vaccine Appointment

Encourage your patients, friends, and family to schedule a COVID-19 vaccine appointment! You can schedule online at www.vaccinate.virginia.gov or call 877-829-4682.

Volunteer to Administer Vaccine

Certain health care professionals may be eligible to volunteer as vaccinators to support Virginia's COVID-19 vaccination efforts. If interested, please sign up [here](#).

Visit us online at: <http://www.vdh.virginia.gov/immunization/viis>



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VIIS Naming Convention

The Virginia Immunization Information System (VIIS) performs quality control checks on incoming data from electronic medical records systems (EMRS) before processing immunizations. Name validation is a quality control check performed by VIIS for all immunizations and can result in the **immunization being rejected if a name is not properly formatted**. Names that contain numerals or special characters result in rejections and require further review. The following is a summary of common data entry errors that cause immunization records to be rejected. Please stress the importance of data quality and provide the following guidelines to your staff:

- Do not use Arabic numerals (e.g., John Smith, 4th instead of John Smith, IV).
- Do not use special characters including, but not limited to:
 - Quotation marks (e.g., John “Johnny”)
 - Forward slashes (e.g., Richard/Rick)
 - Parentheses (e.g., Elizabeth (Beth))
- Do not enter a single character for a first name or last name, unless identification documentation lists a single character.
- Do not enter more than one space between two first or last names.
- Do not omit the first name or last name.
- Do not enter a nickname in place of a first name (e.g., Bobby instead of Robert).
- Do not enter accents above letters in names (e.g., Renée).

Note: If a vaccine requires a second dose, ensure the spelling of the first and last name is the same at each appointment.

Note: If you have identified a patient with a name that was incorrectly formatted, no action is needed. VDH Central Office will manually review for resolution. VDH may reach out to you to clarify a person’s name.